



The Barnacle Historic State Park
3485 Main Highway, Coconut Grove, Florida 33133
Phone: 305-442-6866 Fax: 305-442-6872

Photo/Film Shoot Permitting Requirements

The following requirements must have been met in order to have an approved permit:

1. A signed permit by Park Manager.
2. A (24) twenty-four hour notice to schedule the shoot must be given. Office business hours are Monday and Wednesday through Friday from 8:00am to 4:30pm; management may not be available at other times.
3. A certificate of insurance with a minimum of \$300,000 liability insurance listing The Barnacle Historic State Park/State of Florida Trustees of the Internal Improvement Trust Fund as additional insured or certificate holder must be received prior to obtaining your permit.
4. A completed permit application and Film/Photo Shoot Scope of Request signed by the permittee sent to the park office and approved by Park Manager. The scope must be accurate as changes may not be approved.
5. A minimum of (1) one off-duty uniformed Ranger must be available to supervise the shoot and depending on the scope of the shoot more than one will be required. The Ranger(s) is/are required to protect the Park resources, maintain visitor access and safety, and to ensure park rules and policies are followed. Damage to resources, blocking visitor access, and not following park rules and policies will cause the permit to be revoked. The off-duty Ranger is not allowed to be used to guard or move equipment unless specifically requested and approved.

The following fees apply to the film/photo shoots:

1. \$500 plus \$35 tax ~ Film fee from 8:00 am to 5:00 p.m.
2. \$1000 plus \$70 tax ~ After hours film fee
3. \$50 plus \$3.50 tax ~ Photo fee from 8:00am to 5:00 p.m.
4. \$80 plus \$5.60 tax ~ for an after hours photo shoot.
5. \$30 per hour ~ with a three hour minimum for uniformed off-duty Ranger. If the shoot is canceled, call the office by 5:00pm the day before in order to avoid paying the (3) three hour minimum fee. This fee is paid directly to the off-duty Ranger.
6. All applicable entrance fees must be paid. For persons age 6 and over the fee is \$2.00 per person.
7. Other fees may apply for special requests such as exclusive use of an area or overnight storage and security.
8. Cleaning/Damage Deposit \$250
All groups are expected to clean up after their event. If the area is cleaned to Division specifications and there is not damage, this deposit will be returned. All garbage must be removed from the site each day. No garbage may remain in the park overnight.
9. Several items are available for rental from The Barnacle Society, Inc.
 - 6 foot tables \$10 per day
 - Chairs \$1 each per day
 - Lanterns \$10 each per day
 - Use of EZ Go cart \$50 per day*
 - * Cart Driver off-duty Ranger at \$30 per hour 3 hour minimum



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Photo/Film Shoot Scope of Request

Date(s): _____

Start Time(s): _____ End Time(s): _____

Crew Size: _____ Number of Vehicles: _____

Product: _____

Park Location(s): _____

Equipment/Props: _____

Special Requests/Other Information: _____

Anticipated Impact: _____

Please note the following: The interior of The Barnacle house is not available at any time. You may not have access to restricted areas or restrict visitor access except as noted and approved. All plants and wildlife are protected and may not be harmed, fed or disturbed in any way. In order to protect all park resources and visitors other restrictions may apply. Only the Park Manager has the authority to approve the scope and any changes.

I have read and understand all the rules and policies governing a Photo/Film Shoot at The Barnacle Historic State Park. I understand that violating any rule or policy will cause the Photo/Film Shoot to be canceled.

Attests (permittee) Print Name

Signature

Date

Approval Signature

Date

Office Use Only:

Please attach any additional sheets if necessary.



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Film/Photography Permit

On payment of the proper fees, the following named Permittee is authorized to photograph/film within the indicated Florida State Park. Permittee and accompanying individuals are subject to all park rules, policies, regulations and attachments.

Permittee: _____

Name of Representative	Company Name	Telephone Number(s)
_____	_____	_____
Address	City	State / Zip Code
_____	_____	_____
Name of Client	Product Advertised / Title of Production	
_____	_____	

CONDITIONS

<u>The Barnacle Historic State Park</u>	_____	_____
Park for which Permit is issued	Still Photographs / Commercial	TV Program / Motion Picture

This Permit is valid for ____ days shooting, between the dates of (month/day) _____ and (month/day) _____, 20__.

Permit is valid for after hour's use: Yes _____ No _____

Photography is permitted without fee for all purposes in the park, except where park participation, resources, or facilities use is deemed necessary by the Park Manager, in which cases this Permit is necessary for photography in the park. During Park hours from 8:00am to 5:00 p.m., the permit fee is \$50.00 per day (plus tax), plus all applicable entrance fees. The after-hours permit fee is \$80.00 per day (plus tax), plus all applicable entrance fees. The after-hours fee includes normal, open hours on the same day for which the after-hours fee has been paid. When used for TV program and Motion Picture filming, permit fees will be negotiated in advance. Permit fees are payable on or before arrival at the Park. Permittee may elect to pay entrance fees each day when entering the Park.

To ensure appropriate coordination, Permittee must notify the Park in advance of the locations, times and any special arrangements for each planned use of this permit. The exact location, within the park, for photography or filming must satisfy the Park Manager. If agreement cannot be reached, the Park Manager may deny or revoke this Permit. Refunds will be prorated for days already used.

Park Manager, at her discretion, may require the Permittee to hire an off duty-ranger at the Permittee's expense to supervise the shoot.

Permittee will furnish documentation that commercial operation is covered by a current liability insurance policy with a minimum of \$300,000 combined single limit coverage, showing the Division and the Park as additionally insured, to be attached to the Park's copy of this form and incorporated by reference as exhibit B. Permittee assumes all risks in this operation and agrees to indemnify and hold harmless the State of Florida, its Officers and Employees from every claim, suit, loss, damage or injury arising out of any operations under this Permit.

_____	_____	_____
Permittee (Printed Name)	Signature	Date
_____	_____	_____
Approval Signature	Date	



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Photo/Film Shoot Conditions

- 1) All commercial photography events must comply with the conditions contained within this Permit Packet.
- 2) Film/Photograph Permit must be completed, signed, and approved prior to the commencement of any filming.
- 3) Photo/Film Shoots may be scheduled to occur at any time. However, they are encouraged to take place between 4:30 p.m. and 11:30 p.m. Friday through Sunday or all day Wednesday or Thursday.
- 4) The Interior of the Historic House and the Boathouse ***ARE NOT*** available for commercial events. Special permission is required to use the front porch of the restored house.
- 5) Quiet hour is 10:00 p.m., due to proximity of neighbors. Any noise-generating activities must cease. This includes music, setup or takedown of equipment, cleanup, etc.
- 6) The Division of Recreation and Parks reserves the right to deny any group or special event, which in its opinion is inappropriate at The Barnacle.
- 7) Event sponsors are responsible for and must have someone present at the park for all deliveries, set up of equipment, and clean up after event.
- 8) Event sponsor must assign someone to staff the entrance gate to provide entrance for all members of their group. If event is taking place while the park is closed to the public, gates will remain ***CLOSED AND LOCKED AT ALL TIMES*** unless someone is stationed at the gate.
- 9) Vehicle use is restricted within the park. All vehicle traffic within the park requires pre-approval by the Park Manager. No vehicle with dimensions greater than 7' wide by 10' high may enter. Parking on site is limited to FOUR (4) spaces. Due to roadway conditions, stretch limousines are not permitted in the park.
- 10) The carrying capacity of the park is 150 people. This is the maximum.
- 11) Tents are permitted only if set up and removal is accomplished within the rental time.
- 12) Event sponsors are responsible for cleaning up immediately after the event or each day as the case may be. All garbage must be removed from the site at the conclusion of each day. No garbage may remain in the park overnight. Event sponsors must have someone present until ALL clean up is completed.
- 13) The following items are prohibited: breakable plastic cups, plates, etc. Nails, staples, tape, or other attachments harmful to plants or historic structures may not be used. Tiki Torches and other open flame devices are prohibited except candles used as centerpieces on tables. Rice, glitter, confetti, or any substance which will litter the grounds is prohibited. Food, ice, beverages, or charcoal may not be disposed of anywhere on the grounds. Actions or items deemed by park staff as harmful to the park's natural and cultural resources or its visitors are prohibited. No propane or gas stoves or open fires/flames are permitted within 100 feet of the historic buildings. Balloons are prohibited.
- 14) Event sponsors are responsible for the behavior and actions of their staff and guests and must comply with all local and state laws (including use of alcoholic beverages). Consumption of alcohol is not permitted in the park during open public hours (Friday – Monday 9 a.m. to 5 p.m.).